Quick & Dirty APA 5th ed. Style for References
(note—lines are double spaced in APA [rule 4.03]—single here and in APA book)

References within the paper are cited with an author-date citation system (double spaced in actual, rule 5.03). Quotes that are longer than 40 words are freestanding, left indented, and without quotation marks (rule 3.34). See also rules 3.94-3.103. Note citation in text for items from the same author. Also note subsequent entries for long corporate author names.

When it comes to selling there is a difference between customers who enter the store and those who shop online (Bernstein, Song, & Zheng, 2008). The authors give an overview of how the internet has given traditional retailers another outlet for selling (Bernstien et al., 2008). Other writers discuss various aspects of retail and fashion (Hay, 2004; Feitelberg & Queen, 2005). Do you like very brief articles with a few words? There are examples of these (Chezzi, 2004a, 2004b, 2005). Did you see what the average median household income is for the state of Colorado? (U.S. Census Bureau, 2007). Throw that in with large corporations trying to score points for virtue, and you’ve got a situation ripe for sales and promotion (Gap Inc., n.d.a, n.d.b). Now if you are interested in windows there are windows to be seen (“BloomFrame,” 2008).

If you want to cite a specific page or section of a source, indicate the page or chapter as shown in rule 3.101 (American Psychological Association [APA], 2001, p. 213). If you have an electronic document with specific paragraphs you would want to indicate which paragraph; there are two ways to do this and examples are shown in the style book (APA, 2001, p. 214). Find the “¶” symbol in Word under Insert, symbol, Latin-1 or use the shortcut alt + 0182 to create the ¶ (use number keys on right).

Reference list citation style for APA

Book:
Authorlastname, F. M. & Last, F. (2007). Title of book. City: Publisher. (See rule 24 for author as publisher)

Journal article (volume number after italicized journal name is also italicized):

➔Note: the retrieved from database may be different from the database where the article was identified. For instance, the above articles were identified in Business Source Premier and Design & Applied Arts Index, but the full-text version of the articles (located by using the FindIt button) were found in Science Direct and Ingenta—so the APA citation should name Science Direct or Ingenta because that is where the full text of the article was found or retrieved.

Magazine article:

Newspaper articles found directly from a Web site need to include a URL after the from (see APA rule 89, p. 279):

Government source on the Web (long URL may be split just after a slash [/]):

See next page for citing electronic documents (examples on this page, additional explanation on next).

Naomi Lederer, Colorado State University Libraries
**APA Style Continued: Electronic formats**

Items found in an electronic format must indicate this. Items found full text in aggregated databases (i.e. CSU Library databases) must identify the database where the full text was found. Simply complete the APA style as if the printed version was used and then add (rule 4.15, p. 231):

Retrieved month date, year, from Name of Database database.

For example (there are three of these so the above in-paper citation style can show how to document the same author with articles in the same year and also if there is an article from another year as well):


Weekly newspaper with exact date—on Reference list, single author listed first before co-authored articles:


Title entry (no author)—date is placed after article title:


No volume listed in database, so no volume:


**Chapter or section of Web (Internet) document:**


**Government source in library database:**


**Company page, without a date**—indicate no date with (n.d.). Use the corporate author:


**No author on Web page:**


**Note:**

Reading through pages 215-281 of the APA style book (*Publication manual of the American Psychological Association*) is strongly recommended—it will make everything found on this quick & dirty guide a lot clearer. There are copies of the book on a wooden shelf behind the Information Desk and on Reserve. If you are going to be using the manual extensively, it would be a useful book to add to your personal collection.

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